



Andover Town Band

Andover Town Band Information Pack 2022

We are very pleased to have you as part of our banding family,
and hope that you will find this information helpful.

Introduction to the Band

The current Andover Town Band (ATB) takes its name from the original Town Band in existence in the 1920's. It was re-formed as a charity in November 2010.

A Banding Family

ATB ethos, priorities and focus

Andover Town Band was re-formed as a family of bands with the aim of complementing musical choice in the area and promoting the brass band movement; aspiring to provide opportunities for all levels of player, whatever their age or ability; taking our music into the community; and sharing playing and participation with local charities and educational causes.

To achieve this, we set up various groups and ensembles.

Prospects

This is our beginners' group for those just starting out on their musical journey. We endeavour to offer, where possible, a tuition programme led by experienced and qualified tutors. Prospects is the group where beginners have their very first experience of playing alongside others.

Youth & Community Band (YCB)

This band gives our developing players a platform from which to develop their skills and learn about being part of a brass band organisation. The YCB sometimes shares the stage with the more experienced Town Band and sometimes performs at its own events. Since its formation in 2010, the YCB have won many trophies in the Wessex Training Band contest.

Andover Town Band

Starting out in the 4th section, the Town Band has enjoyed considerable success both locally and nationally (including qualification for the National Finals in 2012) and was promoted to the 1st section in 2018.

There are a variety of engagements throughout the year, from concerts to fetes, carnival processions, carolling, contests and many others. Highlights include tours abroad to Italy, Germany, and Portugal, and taking part in the Lord Mayor's Parade. Proceeds from concerts help to pay for instruments, music and running costs.



Andover Town Band

All Andover Town Band groups and ensembles share an important aim – to improve. We all want to play as well as we are able, individually, and collectively.

ATB is completely self-supporting and is steered by a volunteer member committee elected annually at an Annual General Meeting which all members are invited to attend. The committee is made up of 5 trustees and additional committee members who are co-opted by the trustees.

We don't charge for lessons or loan of instruments, and the membership subscription cost is kept to a minimum to help ensure finances are not a barrier to participation. We therefore ask members (or parents/guardians in the case of minors) to volunteer to assist in some way in the day-to-day running of the band, and welcome help from anyone else who would like to get involved. For example, this might be by taking on a named position that remains to be filled (see separate appendix), helping our learners by pointing along to the musical score during rehearsals, assisting on the door at concerts, or shaking a collection bucket in town.

The only other requirement to be a member of ATB is a willingness to commit your time and support the band/ensemble you belong to. This includes practising at home, regularly attending rehearsals and engagements, and following our code of conduct (see later).

Sponsors

Mitutoyo

New Street Dental Care, Andover.

Key contacts in Andover Town Band

See separate appendix.

Andover Town Band website

<https://andovertownband.com/>

Domestic Arrangements

Rehearsal times and locations

The Salvation Army Hall 21 Winchester St, Andover SP10 2EA

Andover Town Band - Tuesday 7.30pm- 9:30pm, Thursday 7.30pm – 9:30pm.

Youth & Community Band and Prospects – Thursday 6.30pm - 7.30pm.

Parking arrangements

Parking outside the hall is restricted. There are 2 car parks a short walk down South Street.

Parking is free after 4pm.



Andover Town Band

Subscriptions

Our band subs are amongst the lowest in the region and offer good value for money (see separate appendix). There are various ways to pay, and payment can be made either in one sum or at regular intervals. Payment will be requested by the ATB Treasurer in January each year (or when a new member joins), together with details of how to pay. New members will pay a pro rata amount calculated from their start date for the year of joining.

Engagements

Engagements will be circulated to the band via email or shared calendar.

Public engagements can be found on the band's website

<https://andovertownband.com/Concerts/Events/>

When the band has an engagement, members / parents are normally responsible for transporting themselves / youngsters and their instruments.

Code of conduct

Regular attendance and punctuality are essential. On arrival at rehearsals and engagements, all band members are expected to help set out chairs and stands, and to help clear them away afterwards. Quietness when music is being rehearsed is necessary to show respect for everyone's desire to concentrate.

If members are unable to attend practices or engagements, they should send their apologies to their Musical Director as soon as they know they will be absent. This allows the Musical Director to prepare a rehearsal/concert programme accordingly. We ask that music is left for a guest player to use if it has been possible to arrange cover.

Andover Town Band enjoys a high reputation for its music and discipline, both on and off the concert platform. All band members are responsible for maintaining, improving, or losing that reputation, and are to show respect to each other, supporters, and audiences always. All band members must arrive at engagements at the correct time and in correct uniform and remember that they are representing the band ethos from arrival to departure.

Band members are responsible for ensuring that their uniforms, instruments, and cases are kept safe and in good condition. They are to notify the Band Manager of any damage, losses, or repairs, and may be asked to contribute to the cost of repairs and replacements.

For further details, please see the Code of Conduct and the Instruments, Music & Equipment documents on the policies page of our website.

Welfare

Children under 18 will be supervised during band practice and whilst playing during an engagement. If you are unable to attend with your child and they need supervision at break times, please make arrangements with another adult.



Andover Town Band

Andover Town Band has adopted the recommended good practice guidance developed by its umbrella body, Brass Bands England, to help ensure that all necessary steps are taken to protect from harm those children and young people who participate in brass playing at all levels. Our safeguarding policies are on the policies page of our website.

For any concerns regarding the welfare of any of our members, please speak to ATB's Welfare Officer.

Data Privacy Notice and Communications

Your data is held by Andover Town Band, a registered UK charity. We store your data securely and may process your data for a variety of reasons. However, we will always ensure that we have a valid legal reason to do so. For further information about how your data is processed, please contact ATB's Welfare Officer, or see the Data Privacy Policy on the policies page of our website.

Our main method for communicating with members is by e-mail, so please remember to update us if your e-mail address or any other details change. We also invite all our members to join our informal WhatsApp group by contacting the Membership Secretary. Members are welcome to receive minutes from our committee meetings – just ask the ATB Secretary if you would like to receive these, either as a one-off or regularly. We also have a publicly accessible website at <https://andovertownband.com/>

Codes and Policies

These are available to view on the policies page of our website, including: -

- Governance
- Code of Conduct
- Instruments, Music & Equipment
- Health and Safety
- Risk Assessments
- Data Privacy
- Suite of policies regarding safeguarding and welfare